

Essential Tips for Shipping Success



Printing of labels is an important step in the process to ensure that your shipments are delivered efficiently and on time. The proper maintenance and adherence to the following guidelines will help ensure that your shipment preparation process runs smoothly.

Quality Printed Labels and Printer Maintenance

Clear and accurate labels help in minimizing errors during transit, ensuring packages reach their destinations on time.

Here are some tips to ensure your printers and labels are in optimal condition:

- **Regular cleaning** of thermal printers with approved cleaning agents every time you change the label box for fanfold models or with every second new roll used.
- **Replace ink or toner cartridges** promptly when labels are printing faint or streaked.
- **Use quality thermal labels or paper** that are compatible with your printer.



Proper Packaging and Labelling

Proper packaging with printed labels securely affixed and clearly visible on the packaging helps ensure we can deliver our shipments on time and in great condition. Please refer to the full packaging guidelines on our website.



Important! Voiding Unused Shipments

To avoid any unnecessary delays, please void and cancel any shipments that are not going to be used. This helps maintain accurate tracking information.

By following these guidelines, you can help us provide you with the best possible service and ensure that your shipments are delivered efficiently. If you have any questions, please contact Purolator at **1 888 SHIP-123**.